



**NORFOLK BOARD OF FINANCE  
MINUTES OF JANUARY 13, 2026 MEETING**

Members present were: M. Sconyers, S. Anderson, J. Bickford, M. Kwast, G. Mudge and J. Tarrant and alternates L. Battis and B. Wenrich.

The meeting was called to order at 7:30 p.m. by M. Sconyers.

The November 18, 2025 minutes were approved on Motion of S. Anderson second by J. Tarrant and unanimously approved.

The Tax Collector's requests for refunds were approved on Motion of J. Tarrant second by G. Mudge and unanimously approved.

Botelle Superintendent Kevin Case reported that there continues to be no unanticipated expenditures within the budget beyond the elevator. The elevator will cost \$58,000. The BOE voted at their December meeting to use \$45,000 from the Non-Lapsing account. The BOE is committed to looking within its current budget to fulfill the remaining \$13,000 gap. Botelle is likely to receive funds as part of the "DRIP" (District Repair and Improvement Program) in the amount of \$32,000. The DRIP funds are to be utilized for repair and maintenance of infrastructure at Botelle School. The BOE may utilize a portion of this funding towards the elevator. The State has indicated that Norfolk is not in compliance with the "MBR" (Minimum Budget Requirement). The Superintendent is pursuing additional meetings with the State to explore resolution. Teacher Contracts are due to be negotiated next year.

The First Selectman Henry Tirrell reported the CT Conference of Municipalities is working to try to ease the MBR process and readjust the "ECS" (Excess Cost Share). The Town will be using Data Pay for payroll beginning with the next payroll. The Town budget report lines are being fine-tuned. Legal fees are over, for which the Town has no control. The miscellaneous line under the Fire Department is for turnout gear. Fees for legal services are included within the Emergency Management line for the gas spill, with a mediation next week for outstanding claims. The Public Works line includes expenses for maintenance to equipment and includes a Dump Body bed. The First Selectman has instructed Public Works to only spend for plowing and keeping trucks on the road. He is researching adding future truck purchases to the fleet due to the required lead time; all trucks are currently operational. The River Place bridge was delayed, causing a close-out of the initial loan. This bridge is funded 80% by the federal government and 20% by the Town, though the State agreed to pay everything over the initial costs. There remains a large outstanding invoice that the First Selectman is hoping to avoid having to pay from the General Fund. The next bridge is Mountain Road bridge and will be 100% covered with work estimated to begin in April. The State denied changes to the façade of the bridge. The Town is responsible to pay up front, and then be reimbursed, estimated at \$3,000,000. The next bridge for replacement after Mountain Road bridge will be Old Goshen Road. This bridge will be paid 80% by the Federal government and 20% by the State with an estimated start date in 2027 or 2028. The First Selectman will submit requests for budget information shortly.

The Treasurer did move funds from the Non-Lapsing account for the elevator replacement. She is working on the Unclaimed Property list from the State with approximately 15 claims. The auditor will be working with the Town the evening of January 15<sup>th</sup>.

There was nothing under 2/3 vote.

There was no Public Comment.

On Motion of J. Tarrant, second by G. Mudge and unanimously approved, the meeting adjourned at 7:59  
p.m.

Respectfully submitted,

*Jennifer M. Ryan*

Jennifer M. Ryan, Secretary