

Board of Selectmen Special Meeting
Tuesday, September 2, 2025
4:30 PM Town Hall



Present: Matthew Riiska, Henry Tirrell, Sandy Evans, Barbara Gomez, Ruth Melville, Kathryn Boughton and Barry Roseman

The meeting was called to order at 4:30 p.m.

Public Comments: None

Approval of Minutes: August 6, 2025

MOTION H. Tirrell to approve the minutes of the August 6, 2025, meeting as presented.
Second M. Riiska. Motion carried.

Selectman's Report

- Public works employees will be participating in safety training sessions run by the T2 Center at UConn to be held here at the Town Garage. The sessions will include chainsaw safety, signage, PPE, snowplowing safety, etc. and will be posted on the NWCOC website to invite employees from other area towns to participate. There is a cost which will be split among the towns participating.
- Mountain Road Bridge – Bid opening for engineer inspector is scheduled for 9/8/25. Construction bids are scheduled for opening on 10/2/25. This project will be reimbursed 100% by the State of CT. (Old Goshen Road and Smith Road bridges will follow at 100% State reimbursement.)
- New Firehouse – M. Riiska will attend the Inland/Wetlands Meeting next week to remove the boardwalk from the original proposal and the Planning & Zoning Meeting to discuss design changes (removing hose tower and monitor). He spoke to Brian Grant from Newfield Construction today and the figure provided has the project up from 9.3 million to 10.4 million. However, design changes should bring that figure down. Currently the funds coming in are as follows:

- 2.5 million - State of CT
- .5 million - Town of Norfolk
- .5 million - Jahanna Hayes
- 3.5 million – Approved to borrow
- 3.1 million – Capitol Campaign

A resolution is needed to increase the amount of money the Town will borrow which will be presented for approval at a Town Meeting. There was much discussion regarding the design and Barry Roseman noted that the capitol campaign will continue through the construction process.

- Traffic Calming – Matt attended a presentation in Newington by an automated traffic enforcement company called Sitestream. The Town will receive 15% of the fines levied. There are many components involved in starting the program including creating an ordinance, a municipal plan and certification. No upfront money is required.

Board of Selectmen Special Meeting
September 2, 2025 – page 2

Selectman's Report continued

Sitestream – information available on the Town of Norfolk website has generated a positive response from residents. Other towns are participating in these programs. We should have more information within the next month.

- Firehouse – Silver Petrucelli should have the revised plans completed by 9/16/25.
- Sandy Evens expressed concern that the Town Clerk's office is still closed on some Friday mornings even though an assistant was hired.

MOTION S. Evans to adjourn at 5:15 p.m. Second H. Tirrell. Carried unanimously.

Respectfully submitted,

Barbara Gomez, Secretary