

Town of Norfolk  
Inland Wetlands Agency  
Town Hall  
Regular Meeting  
April 3, 2023 @ 7:00 p.m.  
Draft Minutes



**Present:** Hartley Mead-Chair, Rich Kessin, Clint Webb, Jill Chase-alt.

**Also Present:** IWO Michael Halloran, Marinell Crippen-Recording Secretary

1. **Call to Order**-7:00 pm
2. **Roll Call**- Jill Chase will sit for Myron Kwast.
3. **Agenda Review**-none
4. **Approval of minutes**-Rich Kessin made a motion to approve the minutes of the March 6<sup>th</sup>, 2023 meeting, seconded by Jill Chase and approved unanimously.
5. **Public Comment**- none.
6. **Old Business**-
  - A. **Haystack Woods discussion of changes to approved plans. Response from Todd Parsons** -  
Michael Halloran reminded the Agency that at Haystack Woods there was a pipe discovered under the proposed road and Haystack Woods had a plan for it and the Agency wanted Mr. Halloran to ask Todd Parsons to review the plan for the Agency. In the packet that the Agency received there was a copy of the letter from Todd Parsons. Mr. Parsons was confident with Mr. Hrica's plan from Haystack Woods. Mr. Halloran explained that he had gotten a call from a Wetlands member that had gone to the site and had noticed that the E&S (Erosion and Sedimentation) controls had failed in a few places. Mr. Halloran went back and they have all been fixed and cleaned. Kate Johnson, from Haystack Woods, said that she reminded the contractors to check them everyday and they talked to Ken Hrica and they will install haybales. They will also install all 50' of track pad today. Ms. Johnson also said that Ken Hrica and a soil scientist will be coming out to the site.
  - B. **Review and update of gas spill**  
Hartley Mead will attend a meeting tomorrow at 2:30 pm for Michael Halloran. Mr. Halloran sent an email to Jeff King last week and found out that they were still waiting for access agreement signatures. Mr.

Halloran read an email Jeff King sent. They still do not have full access to get up and down the brook. They have tested 97 and have access agreements with 85 and 93 but not for 89 Greenwoods.

Jeff King said he thought there was still product in the ground.

**7. New Business-**

**A. Update on CAWS seminar**

Jill Chase and Hartley Mead attended the seminar. Mr. Mead said that Joe Cassin from DEP spoke about perch pipes, which is where a pipe is above water level. Mr. Mead talked about the perch pipe which is above the water level on Mountain Road and how the pipe does not allow genetic material to get upstream, so no genetic material is getting to Tobey Pond. Mr. Mead read a letter he wrote to Matt Riiska. Mr. Mead expressed concerns about the Agency approving plans but the people constructing the plans do something different than what was in the plans. Mr. Mead said that it is important to have updated plans so when a new map is made they need to file it. Mr. Mead will write a draft to Matt Riiska concerning failure to update maps and letting Wetlands review the changes. Jill Chase will review the draft.

**B. Discussion of possible regulation changes**

Concerning logging and forestry. Michael Halloran will contact Darcy Winther again.

**8. WEO Report-**

**A.** Michael Halloran approved Richard McCue at 305 Mountain Road because it was not in Wetlands.

Mr. Halloran has a permit for pesticides from 41 Loon Meadow and it is in state waters which the Agency does not deal with.

**9. Communications and Bills**

Minutes for NCC regular meeting March 13, 2023 were handed out.

Minutes for P&Z Commission March 21, 2023 were handed out.

**10. Adjournment-**Clint Webb made a motion to adjourn the meeting at 8:00, seconded by Rich Kessin, and approved unanimously.

Respectfully submitted,  
Marinell Crippen, Secretary