

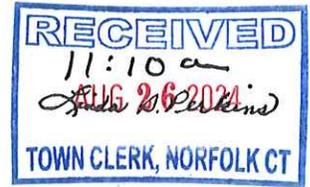
NORFOLK PLANNING & ZONING COMMISSION

Regular Meeting

Town Hall

August 13, 2024 @ 6:30 p.m.

Draft Minutes



Present: Tom Fahsbender (Chair), Chris Schaut, Jonathan Sanoff, Jordan Stern, Edward Barron, Lise Read, alternate

Also Present: Acting ZEO Troy Lamere

1. **Call to Order**-6:34 p.m.
2. **Roll Call**- Stacey Sefcik was introduced as the new ZEO. Lise Read sat for Wiley Wood.
3. **Agenda Review**-Jordan Stern made a motion to move Old Business, #7, to before New Business, #6, seconded by Jonathan Sanoff and approved unanimously.
4. **Public Comment**-None
5. **Approval of Minutes**-Chris Schaut made a motion to approve the minutes of the July 9, 2024 regular meeting, seconded by Jonathan Sanoff and approved by Jonathan Sanoff, Chris Schaut, Edward Baron, Jordan Stern and Tom Fahsbender. Lise Read abstained as she was not present at the meeting.
- 7 **Old Business**-
 - A. Jordan Stern talked to Jocelyn Ayer about the continuing education component she teaches which focuses on affordable housing issues. This is viable for the Commission's 4-hour annual credit. She would give a one-hour credit free of charge. It was decided to propose her visit for the next meeting on September 10th. Stern will contact her to confirm.
- 6 **New Business** -
 - A. **Public Hearing 6:45 pm; 24-004 Application for subdivision of land at 59 Sandisfield Road. Applicant is William W. Gridley, Trustee of Trust u/a William G. Gridley, Jr.**

Tom Fahsbender asked for recusals. There were none. He then read the legal notice. Applicant supplied certified mail receipts. Tom read the role call.

Michael Sconyers, representing Bill Gridley, presented a map showing the subdivision and then introduced Pat Hackett, the engineer, who then proceeded to explain the project. There are 14 acres total, one lot is 10 acres,

the other one is 4 acres, and the map shows the open space. The existing house is on the 4-acre lot and there is about 1 acre of open space. The 10-acre lot is a buildable lot. There are no plans for a house at this moment.

There were no questions from the public.

Lise Read read-Norfolk Zoning regulation 8.09.M: "Beneficiaries of a Trust" and asked that the required "sworn statement disclosing the name(s) of the equitable owner(s) of such real property or the beneficiary(ies) of the trust" be submitted.

Chris Schaut made a motion to close the public hearing at 6:58 pm, Jonathan Sanoff seconded, and it was approved unanimously.

Chris Schaut made a motion to approve 24-004 application for subdivision of land at 59 Sandisfield Road, applicant William W. Gridley, Trustee of Trust u/a William G. Gridley, Jr., subject to the applicant supplying the document required by 8.09.M: "Beneficiaries of a Trust", seconded by Jonathan Sanoff and approved unanimously in compliance with subdivision regulations.

B. Public Hearing 24-009 Application for petition for text amendment to the zoning regulations. Applicant is the Friends of Norfolk Community Dog Park, Inc.

Tom Fahsbender read the legal notice. Chris Schaut recused himself. All present except for Chris Schaut. Attorney Timothy W. Furey for the Dog Park spoke. This is a request to amend the regulations to change the number of acres for a dog park from 20 acres to 2 acres. Furey clarified that there is no identified site currently under consideration. Discussion ensued with the Commission.

Then discussion was open to the public. Joel Howard spoke in favor of the dog park. Jill Vandheim spoke in favor of the dog park.

Tom Fahsbender read letters that had been emailed. They were all in favor of the dog park and they were from Ann Coleen Hellerman, Alyson Thomson, Katie Thomson, Barbara Spiegel, Tom Hodgken, Kathy Robb, Julianna Hellerman, Eric and Tina Olsen, Cheryl Heller PhD, Doreen Kelly and Barry Roseman.

Edward Barron made a motion to close Public Hearing 24-009 Application for petition for text amendment to the zoning regulations. Applicant is the Friends of Norfolk Community Dog Park, Inc. at 8:23 pm, seconded by Lise Read and approved unanimously.

Discussion ensued amongst the Commission members.

Lise Read made a motion that Commission members send thoughts about the proposed text amendments to Stacey Sefcik, the new ZEO, and she will in return send any legal questions to the town attorney Mike Zizka, seconded by Jonathan Sanoff and approved unanimously.

Chris Schaut unrecused himself and rejoined the meeting.

- 8 **Bills and Correspondence**-Minutes of the Norfolk Inland Wetlands Agency July 1, 2024 regular meeting.
- 9 **ZEO report**-Troy Lamere, acting ZEO, provided an update to the Commission on pending zoning matters.
- 10 **Action Items and responsibilities**-Edward Barron will submit a bio for an applicant for the vacant alternate seat and have them come to the next meeting. Jordan Stern will contact Jocelyn Ayer about her presenting information at the September 10th P&Z meeting.
- 11 **Adjournment**
Jonathan Sanoff made a motion to adjourn at 9:11 p.m., seconded by Lise Read and approved unanimously.

Respectfully submitted,



Marinell Crippen, Secretary