



**TOWN OF NORFOLK
ECONOMIC DEVELOPMENT COMMISSION
January 8, 2026
MINUTES
Zoom**

Present: Jennifer Almquist, Libby Borden, Sue Frisch, Cheryl Heller, Kate Johnson, Tom McGowan, Jon Riedeman, Brett Robbins (Chair), Robert Whipple
Guest: Avice Meehan

Meeting called to order: 5:00 p.m. by Chair Brett Robbins

The December minutes were approved unanimously.

Libby shared the current EDC budget, noting that approximately \$125 has been spent to date. She noted that budget line items reflect Town Hall ledger categories and do not restrict how funds may be spent by the EDC.

Brett to contact Town Hall (Henry) to explore whether monthly budget reports can be provided in a more standardized or reusable format.

Jennifer provided updates on the upcoming USPS-related event at the Norfolk Library featuring Antonio Alcalá, Art Director at the U.S. Postal Service, to be held on February 8 at 3 pm. It was decided to hold a small reception following the event to increase attendance and community engagement. There will be a children's program on February 7 centered on letter writing, stamp design, and Valentine-themed activities. The group also decided to have a one-page insert in Norfolk Now highlighting the event and the EDC's role. The committee will continue fact finding about USPS alongside public-facing support.

Cheryl provided an update on the draft business survey intended to gather direct feedback from local businesses. A target was set to distribute the survey before the next EDC meeting.

Brett shared an update regarding the closure of the Norfolk Pub and recent outreach to the Bode team. Members expressed concern about the loss of an eatery and its impact on downtown activity and foot traffic.

Meeting adjourned at approximately 5:58 p.m.