

Cemetery Committee Meeting
Wednesday, January 14, 2026
4:00 PM Town Hall



Present: Henry Tirrell, Sandy Evans, Barbara Gomez, Stan Civco and JoAnn Gundlach

The meeting was called to order at 4:00 p.m.

Public Comments: None

Minutes: October 8, 2025

MOTION S. Evans to approve the minutes of the October 8, 2025 meeting as presented. Second S. Civco. H. Tirrell abstained. Motion carried.

Approval of 2026 Meeting Schedule

MOTION S. Civco to approve the 2026 meeting schedule as presented. Second S. Evans. Carried unanimously.

South Norfolk Cemetery

- S. Evans reported that she was surprised by the amount of old stones that need repair in all three town cemeteries. Most of the stones are tilted but one in South Norfolk Cemetery is broke in half. Stone repair and funding was discussed.

H. Tirrell reported the cemetery balances from the CD's are as follows:

South Norfolk Cemetery - \$32,992.00
Grantville Cemetery - 5,464.84
Pond Town Cemetery - 20,145.00

S. Civco said that the majority of the stones that are broken and eroded are made of limestone which is a soft material. He suggested the broken stones could be repaired with epoxy.

J. Gundlach reported \$11,000 of the money for South Norfolk Cemetery was donated by Margie Smith and earmarked for the wall in the back section. She also mentioned that the pillars on the wall were the front section opens to the back need work.

- It was decided that we should get a price from someone to straighten out the stones. We will start with Joe Marolda who did such a great job on the Town Hall side stairs.
- S. Evans noted that new veterans flags were not replaced in the three town cemeteries on Memorial Day.
- The old graves that caved in near the front of the cemetery need to be filled in.
- It was suggested that the Town put a garbage can back at South Norfolk cemetery so that visitors can dispose of dead flowers, etc.

Grantville Cemetery

- The Grant family has an enclosure around their stones, but it has deteriorated over the years and needs to be replaced. Everyone agreed that large link plastic chains may work.
- S. Civco – The hydrangea may need to be trimmed back to the ground.

Pond Town Cemetery

- S. Evans mentioned how great the fence looks.
- J. Gundlach asked that we check to see if Jane Cleveland has a stone. She was a full burial back in 2018. Our policy states that the town will place a stone after one year if one has not been placed by the family.
- S. Evans suggested that overgrown shrubs need to be removed. S. Civco advised that they be totally removed from the ground if it can be done without disturbing any graves.

- Discussion regarding some veteran's graves not being marked.
- S. Evans suggested that we add a section on the burial rights application to document if the deceased is a veteran and the branch of the military they served. B. Gomez will revise form.
- B. Gomez recently had a couple purchase two plots in Grantville Cemetery. They called a few weeks ago and asked to bury ashes. Come to find out it was the ashes of two dogs. B. Gomez distributed the Cemetery Policy and stated there is nothing in it prohibiting the burial of pets. After much discussion it was decided that we will amend the policy to accommodate pet ashes at the time of the owner's burial.
- The three items to address are: revised cemetery application and policy, and contact Joe Marolda regarding the broken and tilted gravestones.

MOTION J. Gundlach to adjourn at 4:50 p.m. Second S. Evans. Carried unanimously.

Respectfully submitted,



Barbara Gomez, Secretary