

Board of Selectmen Meeting
Wednesday, June 3, 2026
4:30 PM Town Hall



Present: Henry Tirrell, Leo Colwell, Barbara Gomez and Kathryn Boughton

The meeting was called to order at 4:30 p.m.

Public Comments: None

Approval of Minutes: May 6, 2026 and May 20, 2026

MOTION L. Colwell to approve the minutes of May 6, 2026 and May 20, 2026 meetings as presented. Second H. Tirrell. Motion carried.

Appointments/Reappointments

H. Tirrell presented the following people for appointments/reappointments:

- Peter Aziz to fill Economic Development Commission vacancy – term expires 12/31/30
- Deborah Nelson reappointment to Website Committee – term expires 07/01/30
- Marjory Sue Frisch reappointment to Website Committee – term expires 07/01/30
- Susan Caughman reappointment to Website Committee – term expires 07/01/30

Railes to Trails appointment tabled until the next Board of Selectmen meeting.

MOTION L. Colwell to approve the appointment/reappointments as presented.

Second H. Tirrell. Motion carried.

Adjustment to the building permit fee

H. Tirrell reviewed the building permit fees charged by other area towns. The Town of Norfolk currently charges \$10.26 per \$1000.00 of the job estimate (.26 per \$1000 goes to the State of Connecticut for Building Official education fees). Our interim building official recommended that we increase the fee. After discussion H. Tirrell recommended an increase to \$30 for the first \$1000 and \$15 per thousand after that to be more in line with the other towns. This adjustment will begin 07/01/26.

MOTION L. Colwell to approve H. Tirrell's recommendation. Second H. Tirrell. Motion carried.

Selectman's Report

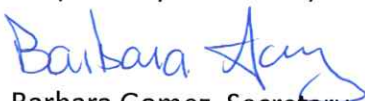
- Building Official – The interim building official has been coming in on Tuesdays and Thursdays and will continue through June. H. Tirrell has a new individual starting on 07/01/26. We will also begin new online permitting software (PermitLink).
- New Firehouse – Newfield Construction is working with a payment and performance bonding company to replace the plumber who left the job. Project still moving along.
- Mountain Road Bridge – H. Tirrell went for a site visit today and it is coming along well. They may be ready to form the deck next week.

Selectman's Report (continued)

- A culvert collapsed on Mountain Road, just past the Westside Road intersection. DEEP fisheries said the culvert doesn't meet their guidelines for reimbursement because it is less than 6'. H. Tirrell is investigating funding through various State agencies. Public Works has covered the damaged culvert with steel plates, but the road may need to be closed at some point. There is also a water main involved. We will be getting an engineer to do some preliminary work.
- H. Tirrell received a calendar chart from the State of CT for the Old Goshen Road Bridge and the Smith Road Bridge. Construction will take place on the Old Goshen Road Bridge between April – November 2027 and on the Smith Road Bridge between April – November 2028 and will be fully reimbursed under the Federal/Local Bridge Program.
- Botelle School Underground Tank – We received a violation notice from the State of CT DEEP regarding not filing a closure report on a tank that was removed in 2023. H. Tirrell is working with a company to file the report and has spoken with the environmental company (ETT Environmental) that removed the tank.
- H. Tirrell attended a special meeting regarding the NRRRA (Northwest Resource Recovery Authority) to figure out a plan for the Torrington Transfer Station. The State of CT will be providing a one-time grant of \$500,000 and NHCOC has some grant funding to assist.
- Public Works Trucks – One cab & chassis will arrive in July and one in August. The truck bodies will arrive in the Fall.
- Wall Project – The progress meeting for tomorrow has been canceled. No major updates.

MOTION L. Colwell to adjourn at 5:02 p.m. Second H. Tirrell. Motion carried.

Respectfully submitted,


Barbara Gomez, Secretary