



**SHARED SERVICES**  
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7  
94 Battistoni Drive, Winsted, CT 06098-1879

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### Legal Notice for Areawide - Records Disposal

In keeping with state and federal regulations on records retention and disposal, school officials plan to destroy records of **Special Education and 504 students** who left or graduated from **Regional School District #7, Barkhamsted Elementary School, Colebrook Consolidated School, Botelle School in Norfolk or Hartland School** on or before June 30, 2019 or were born before July 1, 2001.

Please be advised that records may be needed for Social Security benefits or other purposes. **The destruction is scheduled to take place on or after July 1, 2026.**

If you wish to obtain the original records, please give Hallee Martinez a call at Shared Services at 860-379-8583, **by June 8, 2026.**

**Thank you!**