



ANNUAL TOWN MEETING MINUTES  
TOWN OF NORFOLK  
7:00 PM MONDAY, MAY 11, 2026  
BOTELLE SCHOOL

The Annual Town Meeting of the electors and citizens qualified to vote in Town Meetings of Norfolk was held at Botelle School, 128 Greenwoods Road East, Norfolk, Connecticut on Monday, May 11, 2026. The meeting was called to order by Deborah Nelson, Town Clerk, at 7:00 p.m.

Sandy Evans nominated Richard Byrne to serve as moderator, and Eric Anderson seconded the motion. Since no further nominations were made, the Town Clerk closed the nominations. A voice vote was taken, and Richard Byrne was elected unanimously.

Mr. Byrne read each item on the call individually.

1. To consider and act on a resolution to require the Norfolk Board of Finance to maintain the Town "Positive Fund Balance" at no less than 15% of the approved Town Budget then in force in determining whether to recommend the transfer of monies from the Positive Fund Balance in setting the Annual Town Budget.

Motion proposed by Henry Tirrell  
Motion passed unanimously.

Seconded by Leo F. Colwell, Jr.

2. To consider and act upon a resolution to authorize a majority of the Board of Selectmen to receive and expend not more than \$7,500 from the Moore Bailey Trust for the purpose of maintaining the plantings in the town center and City Meadow.

Motion proposed by Sandy Evans  
Motion passed unanimously.

Seconded by John DeShazo

3. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and/or state grants for and by the Town.

Motion proposed by Sandy Evans  
Motion passed unanimously.

Seconded by Susan Anderson

4. To consider and act upon a resolution:
  - a. To authorize the issue of notes for the Town in anticipation of the receipt of taxes for the fiscal year commencing on July 1, 2026, in the amount not to exceed \$500,000 and to determine or authorize a majority of the Selectmen and the Treasurer to determine the amount, date, interest rates, maturities, form and other details of the notes.
  - b. To authorize the use of such note proceeds to pay budgeted expenditures for the 26-27 fiscal year or pay necessary expenditures approved by the Board of Finance pending the adoption of the 26-27 budget.
  - c. If bonds, notes, or obligations authorized by the resolution are issued on a tax-exempt basis to authorize a majority of the Selectmen and Treasurer to bind the Town pursuant to such representation and covenants as they deem necessary or advisable in order to maintain the continued bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

Motion proposed by Sandy Evans  
Motion passed unanimously.

Seconded by Leo F. Colwell, Jr.

5. To consider and act upon the resolutions of the Board of Finance:
  - a. To authorize the payment of \$130,875.67 for the TD Bank Note Payment for the EMS Building from the Union Savings Bank account with funds from the closure of the defined benefit plan.
  - b. To appropriate \$500,000 to the fire house account from the Union Savings Bank account with funds from the closure of the defined benefit plan.
  - c. To appropriate funds from the Settlement Agreement: Town of Norfolk v. Soundview Transportation, LLC, et al. to repay the Town for legal fees expended in the 2025/2026 budget.
  - d. To appropriate funds of \$58,366 to the Botelle School Budget to meet the Minimum Budget Requirement for the 2025/2026 school year.

A brief question and answer period was held.

Motion proposed by Sandy Evans  
Motion passed unanimously.

Seconded by Susan Anderson

6. To consider and act upon the Town's annual budget for the fiscal year commencing July 1, 2026, as recommended by the Norfolk Board of Finance.

Motion proposed by Sandy Evans  
Motion passed unanimously.

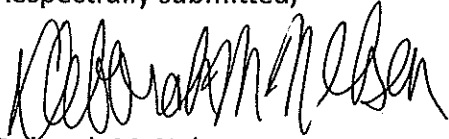
Seconded by Susan Anderson

Motion to Adjourn made by Leo F. Colwell, Jr.  
Motion passed.

Seconded by John DeShazo

Meeting adjourned at 7:11 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deborah M. Nelson". The signature is written in a cursive, flowing style.

Deborah M. Nelson  
Town Clerk

Dated this 12<sup>th</sup> day of May, 2026.

6. To consider and act upon the Town's annual budget for the fiscal year commencing July 1, 2026, as recommended by the Norfolk Board of Finance.

Motion proposed by Sandy Evans  
Motion passed unanimously.

Seconded by Susan Anderson

Motion to Adjourn made by Leo F. Colwell, Jr.

Seconded by John DeShazo

Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Deborah M. Nelson  
Town Clerk

Dated this 12<sup>th</sup> day of May, 2026.