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TOWN CLERK, NORFOLK CT

Norfolk Historic District Commission
Minutes of Special Meeting
October 15, 2026

Meeting called to order at 5:03 p.m.

Present: Mark Burke, Marion Felton, Larry Nelson, Julie Scharnberg, Joe Stannard
Quorum confirmed

31 Greenwoods Road East (gutter replacement):
Application presented by Kate Johnson (President of Foundation for Norfolk Living, building owner).

Motion by Joe to approve the application as presented
Second by Marion
Julie abstained (conflict of interest as a board member of Foundation for Norfolk Living)
All other Commission Members present voted in favor

Special Annual Meeting
The following slate of officers for 2027 was presented for approval:

Chair	Julie Scharnberg
Vice Chair	Larry Nelson
Secretary	Marion Felton

Motion by Larry to approve the slate
Second by Joe
All Commission Members present voted in favor

Respectfully submitted,
Julia H. Scharnberg / Chair

DRAFT

Town of Norfolk, Connecticut
Norfolk Historic District Commission



CERTIFICATE OF APPROPRIATENESS

Application Rec'd: Sept. 22, 2026 Certificate Issued: October 15, 2026

A Certificate of Appropriateness is hereby issued in connection with the application filed for the proposed work described below and as shown on the written proposal, photographs, plans, drawings or other materials (where applicable or appropriate), accompanying the application:

Address of proposed work: 31 Greenwoods Road East
Owner: The Foundation for Norfolk Living, Inc.
Owner's Address: PO Box 2, Norfolk, CT 06058
Agent or Contractor: Gutter Gal
Address: PO Box 513, Winsted, CT 06098

Proposed work is in connection with:
__X__ **a dwelling**; _____an accessory building; _____a commercial building;
_____an industrial building; _____other (specify) _____

Nature and description of proposed work: gutter replacement

Commission Action

__X__ Application approved as submitted
_____ Application approved as modified or with conditions:
_____ Application rejected

Date: October 18, 2026

_____
Chairman, Norfolk Historic District Commission

THIS CERTIFICATE EXPIRES ONE YEAR FROM THE ISSUANCE DATE IF THE AUTHORIZED ACTIVITY HAS NOT BEEN COMMENCED AND DILIGENTLY PURSUED. NO DEVIATIONS FROM THE APPROVED PLANS ARE PERMITTED WITHOUT PRIOR APPROVAL OF THE NHDC. The Owner agrees to comply with the conditions of this Certificate and all other applicable town regulations, and to pursue this project in strict conformance with the plans approved by the NHDC. The Owner understands that failure to follow approved plans is a violation of the Town of Norfolk CT Planning and Zoning Regulations.